



CITY OF SAINT PAUL

ALASKA

MEMORANDUM TO COUNCIL

TO: Mayor and City Council Members

FROM: Phillip A. Zavadil, City Manager

CC: Aubrey Wegeleben, City Clerk; Stephanie Mandregan, Finance Director

DATE: December 20, 2024

RE: Ordinance 24-05 – An Ordinance of the City of Saint Paul for the Establishment and Adoption of the Budget of the City of Saint Paul for the Fiscal (Calendar) Year January 1, 2025 through December 31, 2025

SUMMARY: Ordinance 24-05 adopts the fiscal year 2025 budget for the City.

PREVIOUS COUNCIL ACTION: City administration held a budget workshop with Council on December 19, 2024 to review the proposed 2025 budget for the City.

BACKGROUND AND DISCUSSION: During the workshop council added funds to purchase scoria to repair roads. The attached 2025 City Budget assumes and includes the following:

- \$3.7 million in fish disaster funds.
- 2.5% COLA for all City employees employed in 2025.
- Bonus for current City employees.
- Strategic merit increases for high performing employees with excellent attendance.
- 100% payment for health insurance for City employees.
- \$2.2 million dollars put in investments.
- \$500,000 set aside for match for grants.
- Travel to DC and Juneau.
- Lobbyist in Juneau.
- Small amount for community donations, contributions, and funding for community events.
- Not filling the following positions: Emergency Manager, Administrative Assistant for Administration, Human Resource Specialist, Public Works Director, Assistant Public Works Director, Director of Public Safety, Harbormaster/Officer.
- Continuing with VPSOs to provide public safety services.
- Funding for Police Sergeant position
- Funds to address small critical maintenance needs.
- \$20,000 for purchase of scoria to repair roads.

ALTERNATIVES: Per City Code of Ordinances, Council needs to adopt a budget for the City on an annual basis.

FINANCIAL IMPLICATIONS: The pending fish disaster funds help to stabilize the budget for 2025, which will not require cashing out investments or any utility rate increases.

LEGAL: N/A.

ADMINISTRATION COMMENTS AND RECOMMENDATION: Administration recommends approval of this ordinance.

PROPOSED MOTION: I move to introduce Ordinance 24-05 for the first reading.

ATTACHMENTS: Ordinance 24-05 and Proposed CY2025 City Budget.